



This Grant Reporting Form is intended to accomplish the following:

- ❖ Encourage grantees to thoughtfully reflect on the programs/services that have received funding so that lessons learned can be used to assist in continuous program development.
- ❖ Provide information to enable the funder to evaluate the impact of its funding.
- ❖ Provide the funder with a better understanding of the nonprofit organization's efforts to continually improve its operations and increase effectiveness.
- ❖ Increase the capacity of both funders and nonprofits to do constructive and critical review of programs and services.

This form must be signed and returned with the Grant Report Narrative. Please complete this report and return to: Elizabeth O'Neil @ elizabeth@varietysoocal.org or Variety of SoCal. 4601 Wilshire Boulevard Suite 260. Los Angeles, CA 90010. No further grant requests from your organization can be considered until this report has been completed and returned.

Name of organization reporting: _____

Dates covered by this grant: _____

Contact Person: _____

Phone: _____ **E-mail:** _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Project/Program Name: _____

Amount of Grant: \$ _____ **Date Grant Issued:** _____

Purpose of Grant: _____

Have there been any changes to your organization's IRS 501(c)(3) nonprofit status since you were awarded this grant? If yes, please explain: _____

I hereby certify that the above and attached statements are true and accurate.

Signature of Executive Director or Authorized Board Officer

Date

A. Results and Outcomes

How many children participated in/benefited from the program funded? _____

1. Please describe the progress made toward the stated goals and objectives related to this specific grant. (Please include those stated goals and objectives in your response.)
2. What difference did this grant make in your community or neighborhood and for the population you are serving? Please discuss evidence of effect (e.g., numbers served, demographic information, client satisfaction survey results, pre- and post-test results, community indicators, outcomes, etc.). *Note: If you have evaluation materials that document outcomes and impacts of your work, feel free to attach in lieu of answering question 2.*
3. Were there any unanticipated results, either positive or negative, that you have not already described? If yes, please describe the implications.

B. Lessons Learned

Describe what you learned based on the results/outcomes you reported in Section A above and what, if any, programmatic or organizational changes you will make based on your results/outcomes.

C. Future Plans

If you will be continuing this program, what are the plans for sustaining or expanding the program, including a future-funding plan? (For a general operating grant, please answer in terms of the organization.) If discontinuing the program, what factors led to this decision?

D. Other Comments

Is there any other information you would like to share with our Board of Directors?

E. Financials

If reporting on a *specific project/program*, please provide income and expenditure information compared to the approved budget for that project or program. If there are any major variances, please explain.